

16th July, 2026

**EMPLOYMENT OPPORTUNITY
EXTERNAL ADVERT**

Ankole Coffee Producers Cooperative Union (ACPCU) is a second-grade producer organization with membership of primary cooperative societies and a number of individual farmer members. The union officially started trading in 2008. ACPCU is Fairtrade, Organic, (EU, NOP, JAS), Naturland, Rainforest Alliance, ISO 22000 and UNBS certified. Consequently, from 2008 ACPCU has registered a steady upward trajectory in both volumes of coffee purchases and exports making it Uganda's leading farmer owned producer/exporter of green coffee. ACPCU invites competent applicants for the position of **Laboratory Technician**.

Position: Laboratory Technician (1)

Location: Ankole Subregion

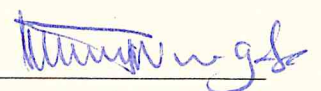
About the Position: Ankole coffee producers cooperative union limited is seeking to recruit a motivated and dynamic **Laboratory Technician to support ACPCU Clinic Laboratory**. The successful candidate will play a key role in performing and managing laboratory diagnostic services by collecting, processing, analysing and accurately reporting patient specimens, while ensuring quality assurance, biosafety, infection prevention and control, proper laboratory record management and compliance with applicable health regulations and ACPCU Clinic standards, thereby supporting effective clinical decision-making and promoting the health and well-being of ACPCU employees and other patients.

Requirements/Job Specifications.

- i. Bachelor's degree or diploma in medical laboratory technology, biomedical laboratory technology or a related field from a recognized institution
- ii. Registration with the Allied Health Professionals Council is a **MUST**.
- iii. Must be **between 28-35 years of age**.
- iv. Must be **computer literate** with basic knowledge of common office applications.
- v. Strong communication and interpersonal skills.
- vi. Willingness to work closely with all employees and farmers, and in some cases travel within rural areas.

Key Duties and Responsibilities

- i. Perform accurate laboratory examinations and diagnostic tests on patient specimens in accordance with approved laboratory procedures and protocols.
- ii. Collect, label, receive, process, preserve, and store blood, urine, stool, sputum, and other specimens while maintaining specimen integrity.
- iii. Accurately record, interpret (where applicable), and promptly communicate laboratory results to the attending clinician to facilitate timely diagnosis and treatment.
- iv. Implement and maintain laboratory quality assurance and quality control systems to ensure the accuracy, reliability, and consistency of test results.
- v. Operate, calibrate, maintain, and ensure the proper functioning of laboratory equipment and promptly report any faults requiring repair.
- vi. Ensure compliance with biosafety, infection prevention and control (IPC), waste management, and occupational health and safety standards within the laboratory.
- vii. Monitor laboratory stocks, maintain adequate supplies of reagents and consumables, and prepare timely requisitions to avoid stock shortages.



- viii. Maintain accurate laboratory registers, patient records, test reports, inventory records, quality control logs, and equipment maintenance records while ensuring confidentiality.
- ix. Safeguard patient information and laboratory results in accordance with professional ethics, data protection requirements, and ACPCU Clinic policies.
- x. Collaborate with clinicians, nurses, and other healthcare workers by providing reliable laboratory information to support effective patient management.
- xi. Participate in disease surveillance, outbreak investigations and public health reporting as required by the Ministry of Health and ACPCU management.
- xii. Ensure the laboratory is clean, organized and maintained in a safe working condition at all times.
- xiii. Ensure compliance with Ministry of Health regulations, professional laboratory standards, occupational health requirements and ACPCU Clinic policies and procedures.
- xiv. Participate in professional development activities, trainings and mentorship to enhance laboratory knowledge and skills.
- xv. Provide patients with appropriate instructions regarding specimen collection and educate staff on laboratory procedures where necessary.
- xvi. Participate in internal audits, quality improvement initiatives, inspections and accreditation processes by maintaining required documentation and implementing corrective actions.
- xvii. Provide laboratory support during medical emergencies, occupational health incidents, disease outbreaks and workplace health surveillance activities.
- xviii. Prepare periodic laboratory reports including test statistics, stock status, equipment performance and quality assurance reports for the Clinic In-charge and ACPCU Management.
- xix. Uphold professional ethics, integrity, impartiality and respect for patients in the delivery of laboratory services.
- xx. Perform any other laboratory-related duties assigned by the Clinic In-charge or Management that are consistent with the role and contribute to the effective operation of the ACPCU Clinic.

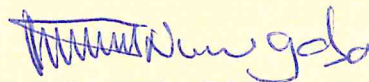
Essential Skills & Competencies

- (i) Proficiency in performing a range of laboratory tests relevant to ACPCU's needs (e.g., basic haematology, urinalysis, microscopy.
- (ii) Ability to operate, calibrate and perform basic maintenance on laboratory equipment.
- (iii) Adherence to quality control procedures to ensure accurate and reliable results.
- (iv) Proper techniques for collecting, labelling, storing and preparing samples.
- (v) Accurate recording of test results and basic data analysis.
- (vi) Strict adherence to laboratory safety protocols, including handling of biological and chemical materials, and waste disposal.
- (vii) Managing laboratory supplies and reagents.
- (viii) Meticulous in performing tests and recording results.
- (ix) Clear communication of results and any issues to relevant personnel.

How to Apply: Interested candidates should apply to the **General Manager** and submit four (4) Hard copies of the application letter, together with the latest copies of their Curriculum Vitae, **Certified Academic Documents** (transcripts and Certificates) and Two Recommendation letters to the Human Resource Manager not later than **Friday, 24th July, 2026** from the date of this publication.

Please Note that:

1. Only the short-listed candidates shall be contacted.
2. The advert is also on our **Website: <https://acpcultd.com>**



Nuwagaba John

GENERAL MANAGER

For and on behalf of ACPCU LTD